BSD#7 LRSP Strategic Objective ACTION PLAN:
3.01 ED Transparency/Accountability/Communication 2012-13

Strategic Objective (SO): 3.01 Enhance District transparency, accountability, and communication with our community.
Topic of Strategic Objective (SO) e.g., Math, PEAKS, etc.: Communication with our Emily Dickinson Community

Leader: Sharon Navas, Robin Arnold, Leadership Team **Team Members**: All staff	**Action Plan Projected Completion Date**: May 2013

Evaluation Plan: *Describe steps you will take to determine if you have reached this strategic objective.* Identify all ways Emily Dickinson staff make community connections; provide time at staff meetings to determine what and how we are communicating to parents, such as CCSS language for writing standards; continue to provide newsletters and seek ways to increase readership.	**Best Practice Investigation**: *What information is uncovered looking at best practice in relation to this strategic objective.* Organizations that practice transparency, accountability and communication are more likely to achieve targeted performance and demonstrate an ability to work toward a common goal in collaboration with all stakeholders in their community.

Action Steps What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.	Who Who will be responsible for what actions?	Timeframe What is a realistic timeframe for each action?
1. Establish norms for staff and PLC meetings and evaluate their effectiveness on a regular basis.	1. Administration and Office Staff with Teacher input and PAC	1. September and on-going during 2012-13 year
2. Provide bi-weekly newsletters on our Emily D website and partner with PAC to use their email blast to remind readers that newsletter is available as it is "published."	2. Teachers	2. On-going
3. Teachers provide newsletters on a regular basis to families in their classrooms.	3. Administration and Teachers.	3. On-going
4. Provide time at staff meetings for collaboration among staff community partners to discuss our school community and make positive changes that benefit our students.	4. Administration and Teachers with direction from the Leadership Team.	4. On-going
5. Seek opportunities for more parent involvement and parent/school partnerships such as back to school night (distribution of CCSS and MTSS/RtI info), parent conferences, science fair, monthly PAC meetings, fun run, family night during screen free week, observe the moon night, walking school buses.	5. All Staff, PAC	5. On-going

6. Grade level and specialist PLCs meet regularly to discuss student progress, plan for intervention, re-group students and refer students into the RtI/MTSS process to support continued academic, social and emotional growth.	6. Certified Staff	6. On-going
7. Brainstorm list of common resources for parents and the community that can be posted to each school website including MTSS and CCSS school and district resources and current school LRSP Action Plans.	7. K-5 Principals, Ken Hackler	7. October 2012, on-going
8. Submit tech request to Ken for common heading on elementary websites with common resources, links, etc.	8. Ken Hackler	8. October 2012
9. Ask Ken to check functionality of all to and from links	9. Ken Hackler	9. October 2012, on-going
10. Create location on each website to communicate with community about MTSS (RtI) and CCSS – general description that applies to all K5 schools followed by school specific description of the programs - Include general behavior expectations, their impact on student growth and supporting board policy and procedures on all K5 websites	10. K-5 Principals, Coaches, Ken Hackler	10. By December 2012
11. Build capacity among principals and school staff regarding effective means of communicating with the community (ex: PD to support creation of listserves, text or Facebook alerts, use of GEMS and BSD7 balanced scorecard, etc.)	11. K-5 Principals, Coaches, Staffs	11. On-going

Progress expected by the end of the year: Staff will be able to identify increased transparency, accountability and communication by listing ways the action steps were implemented and the results in terms of partnerships and communication.